



Information Sheet (please fill out and mail or fax to us with agreement)

Artist Welcome Page and Complete Information:

<http://mainstreetartsfest.org/artistwelcomepage.aspx>

This is a three page Information Sheet. Please fill out the missing/correct information and mail it back with your signed agreement (please correct any and all incorrect information):

Name: _____ Partner: _____

Category: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone MANDATORY: _____ Website: _____

Hotel (if known): _____

Vehicle Make, model, state and license: _____

CORRECTIONS TO ABOVE: the pre-printed information is taken directly from your Zapp Account. IF changes are made, please make the same changes to your Zapp Account as we will continue to utilize your Zapp profile information throughout our communications with you. Also note that your ARTIST SIGNS and nametags will appear exactly as above (note Capitalizations, City, State, Country information).

Load In Time Request, Wednesday, April 15 (indicate first, second and third choice):

_____ Early Bird (8:00 AM – 10:00 AM) _____ Traveler (1:00 PM – 3:00 PM)
_____ Late Riser (10:30 AM – 12:30 PM) _____ Last Chance to Tango (3:30 PM – 5:30 PM)

If you need to set-up on Thursday morning, you must call our office at 817.336.2787 and make special arrangements.

ARTIST HEAD SHOT and ARTIST STATEMENT:

Please email a **Head Shot or Studio Shot** to us in .jpg form, of at least a 300 x 500 size. Please send a high quality image to insure a great appearance on our website.

You were asked to fill out an **Artist Statement** in your Zapp Application (under Questions). Please review that statement in your application. If you would like to revise your Artist Statement, please forward revisions to us using the form below.

We will be posting your statement and your head shot to our award-winning website showcasing our artists, along with images of your work. Please see the [example](#) of what our artist web page will look like. Proven, extensive sales have resulted from our Artist Gallery. **Last year, there were 585,988 page views of the Artist Gallery alone!** This is your “front door” to success at MAIN ST. Please email information to: kari@dfwi.org.

ARTIST STATEMENT:



BOOTH REQUEST (Name: _____)

For booth requests, please note overall preferences as well. For instance, “Block 300” will allow us flexibility to place you in that block if your specific booth space is unavailable. Also, “Corner Space Only” will bring choices in either Artist’s Square or on Main Street, with first priority being a corner space. Then, “Main Street,” or “Artist’s Square” will give us an indication of preference of areas. The more information we have on this sheet regarding your preferences the better as it will help us place you at or near your requested spot.)

[Review the Festival Map](#)

[Review the Booth Map](#)

_____ Booth Request (1st Choice, indicate the booth or block number from the map online)

_____ Booth Request (2nd Choice)

_____ Booth Request (3rd Choice)

Additional Information for us: _____

_____ **Yes, I would like to serve as an Visiting Artist.** *Description:* In conjunction with the Fort Worth Independent School District, we have multiple opportunities for Artists to extend their reach into our community through the demonstration and exhibition of processes, work and styles. Visiting artists spend a few hours with school children appropriate for the level of instruction (we help match artists with schools and classes), and can take place immediately prior to or after the Festival, or, if you are a Metroplex artist, at a time of convenience for you within two to three weeks of the Festival. With advance notice, we may also be able to arrange a class to visit your studio for the session. **All Visiting Artists qualify for a \$150 stipend, PLUS we will provide reimbursement of hotel expenses for one night if the visit occurs on the Tuesday before the Festival, or the Monday after the Festival for non-local artists.**

_____ **Yes, I am interested in onsite storage.** *Description:* We have limited on-site storage containers available at an additional rental charge of \$100 per artist. You may be sharing lockable space with other artists, so the honor system will be in effect. These are “POD” storage containers with roll-up doors, and may not be 100% level as they are placed on the streets. These containers are being provided to help alleviate the tight exhibit quarters that exists on Main Street, and are located within one block of the exhibit areas. **PLEASE NOTE: Your exhibit booth MUST be configured to allow some storage within your 10’ x 10’ space. We cannot allow overflow work and supplies to be stacked on the sidewalks or against the buildings on Main Street.**

PLEASE MAIL THIS DOCUMENT ALONG WITH YOUR SIGNED AGREEMENT, PAYMENT (IF SENDING A CHECK) AND A PHOTO TO THE ADDRESS BELOW. **DOCUMENTS MUST BE POSTMARKED BY DECEMBER 15, 2008.**

John C. “Jay” Downie, CFEE, Director
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